

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

Minutes from the meeting held on May 17, 2018 in the Comox Valley Regional District boardroom, located at 550B Comox Road, Courtenay, BC, commencing at 1:30 pm

PRESENT:

S. Ashfield, Municipal Engineer	Town of Comox
L. Plourde, Chief Administrative Officer	Village of Gold River
S. Topham, Chief Administrative Officer	Village of Cumberland
M. Rutten, General Manager of Engineering Services	CVRD
G. Bau Baiges, Manager of CSWM Projects	CVRD
J. Lee, Manager of CSWM Operations	CVRD
C. Makinson, Engineering Analyst	CVRD
M. Dinesen, Bylaw Enforcement Officer	CVRD
C. Wile, Manager of Operational Communications	CVRD
L. Dennis, Legislative Services Assistant	CVRD

ITEMS:

Minutes

The committee reviewed the minutes of the April 5, 2018 Comox Strathcona Waste Management Advisory Committee meeting and no errors or omissions were noted.

Draft staff report: Year-end Review of the Comox Strathcona Waste Management Illegal Dumping Prevention Program

M. Dinesen provided an overview of the year-end review of the illegal dumping program report, including highlights from the first year of the program. The report will be presented to the Comox Strathcona Waste Management (CSWM) Board at the June 7, 2018 meeting for information only.

Draft staff report: Asbestos Containing Materials (ACM) Program Update

J. Lee provided an overview of the staff report regarding an update on the asbestos containing materials program at the Campbell River Waste Management Centre (CRWMC). In January 2018, staff were granted permission to accept an additional 1,200 tonnes of ACM annually. Staff will report back to the committee over time as the Campbell River landfill closes and it becomes necessary to landfill ACM elsewhere in the service area. This report will be presented to the CSWM Board at the June 7, 2018 meeting for information only.

Draft staff report: CRWMC Surface Water Management

J. Lee provided an overview of the staff report regarding the direct award of a contract to Berry and Vale Contracting Ltd., for surface water management at the CRWMC. By direct awarding this project, there will be a savings of \$86,000 to the service. It is expected that phase one of the project will be completed by fall 2018. This report will be presented to the CSWM Board at the June 7, 2018 meeting with a recommendation to direct award this contract as noted above. The board specifically requested that this contract return to the board for final approval.

Draft staff report: Comox Valley Waste Management Center Landfill Gas Beneficial End Use Project

M. Rutten tabled the report regarding landfill gas beneficial end use in order to allow the Village of Cumberland time to respond per the Memorandum of Understanding. Staff will bring an updated report to the advisory committee in September 2018.

Draft staff report: Regional Organics Compost Project Update

G. Bau Baiges provided an overview of the regional organics compost project and presented a PowerPoint presentation. As part of the project work completed to date CVRD staff have provided letters to the participating municipalities requesting commitment towards the organics program. In addition, the City of Campbell River has been asked to confirm the requirements for use of the NVEC property. The CVRD will incorporate the responses to these letters into a future report to the board. Final costs are subject to confirmation of commitment from the participating municipalities and will depend on the agreed method of collection. The committee suggested that consideration be given to projected needs before investing in collection systems (i.e. anticipate the likelihood of automated collection before investing in collection bins/carts).

The report will be presented to the CSWM Board at the June 7, 2018 meeting for information only and discussion. Further reports will be provided to the board as more information is available and as decisions are required.

C. Makinson arrived at the meeting at 2:10 pm.

S. Topham left the meeting at 2:11 pm

Draft staff report: Project Status Report - May 2018 – Comox Valley Waste Management Centre New Engineered Landfill - Cell 1 Construction and Leachate Treatment Facility

C. Makinson provided an overview of the staff report regarding the Cell 1 and leachate treatment facility update and indicated that the project was completed in March 2018, half a million dollars under budget. CVRD staff are now operating the facility. The report will be presented to the CSWM Board at the June 7, 2018 meeting for information only.

Municipal Partner Updates

No updates were provided at this meeting.

GENERAL:

The next Comox Strathcona Waste Management Advisory Committee meeting is scheduled for August 16, 2018 at 1:30 pm.

TERMINATION:

The meeting terminated at 2:36 pm.

Recorded by:

Certified correct:

L. Dennis
Legislative Services Assistant

M. Rutten
General Manager of Engineering Services